

LANGFORD & ULTING PARISH COUNCIL

Clerk to the Council – Theresa Trotzer Wilson
13 Cross Road, Witham, Essex, CM8 2NA

Councillors are hereby summoned to attend the Full Council meeting which will be held in

Langford & Ulting Village Hall, CM9 6QA

on Tuesday 21st April 2026

after the Annual Parish Meeting commencing at 7:30PM.

Signed: *TT Wilson*

10th April 2026

AGENDA

25/229. CHAIRMAN'S WELCOME AND APOLOGIES FOR ABSENCE

Members are reminded that s85 of the Local Government Act 1972, states that apologies for absence must be received prior to the meeting.

25/230. MINUTES OF THE PREVIOUS MEETING

To approve as a correct record the minutes of 17th March 2026.

25/231. DECLARATIONS OF INTEREST

To receive any 'personal' or 'personal and prejudicial' interests relating to items on the agenda. Councillors are reminded that, unless they have been granted a dispensation, if they have a disclosable pecuniary interest in any matter they may not participate in any discussion of or vote on the matter.

25/232. COUNTY AND DISTRICT COUNCILLOR'S REPORT

To receive reports.

25/233. PUBLIC QUESTION TIME (limited to 15 minutes if required)

25/234. CLERKS REPORT

To receive a report from the Clerk and matters for information from previous meeting.

25/235. CORRESPONDENCE

- a.) RCCE – Nature Recovery Action Plan Event on 6th May in Hatfield Peverel Village Hall from 9.30 to 1.30. Free event.
- b.) Council Wise – Training bulletin with training opportunities in April & May.
- c.) EALC – Training bulletin also received with opportunities for clerk and councillors.
- d.) PKF Littlejohn – External auditor documents received with deadline to complete by 1 July 2026.

25/236. PLANNING MATTERS

- a.) Planning applications received:

26/00192/WTPO – Hoe Mill Lock The Causeway Ulting Maldon Essex
(TPO 16/24) T1-T6 - Ash Trees - Reduce by 5m.
Comments due by 24th April 2026

- b.) Planning decisions received:

26/00033/LBC – Black Cottage Hatfield Road Langford Maldon Essex
Retrospective consent for opening between new lounge and reception area, as larger than originally detailed.

APPLICATION APPROVED – *Granted Listed Building Consent*

c.) For Information:

26/05041/DET – Maldon Salt 2 Oval Park Hatfield Road Langford Maldon Essex
[Compliance with conditions notification 24/00839/VARM \(Removal of conditions 24, 25 and 26 on approved planning permission 22/00840/FULM \(Erection of building for Sui Generis purposes, together with car parking, servicing areas and landscaping\) and replace with a new condition to provide a free staff shuttle bus service.\)](#)
[Condition 12 - Proposed operating hours](#)

25/237. **OVAL PARK REVIEW**

To discuss and review the planning applications of Oval Park and consider any necessary action.

25/238. **TREE WORKS**

- To receive an update on the work in St. Giles Churchyard (Langford).
- To receive an update on the Ash Tree in Ulting closed Churchyard and the bat emergence survey.
- To discuss and consider the works to be carried out on the Ash Tree in Ulting closed churchyard after the completion of the bat emergence surveys.

25/239. **RISK ASSESSMENT**

To review and approve the draft risk assessment.

25/240. **SUBSCRIPTION TO RURAL COMMUNITY COUNCIL OF ESSEX**

To consider membership to the Rural Community Council of Essex (RCCE) for the 2026/27 year for £53.00 plus 20% VAT = £63.60

25/241. **PARISH COUNCIL INSURANCE**

To note that the Parish Council Insurance with Zurich for £361.41 is due for renewal on 01 June 2026 and that the Clerk has reviewed the cover and is satisfied it remains appropriate.

25/242. **FINANCE**

- To receive the Year End Budget Report to 31st March 2026.
- To receive and sign the Bank Receipts Summary to 31st March 2026.
- Authorisation of payments to: -

Payee	Net	VAT	Gross	Description
Theresa Trotzer Wilson	£368.68	1.00	£369.68	Staff Wages
Theresa Trotzer Wilson	£50.00		£50.00	CloudNext Domain Renewal*
Zurich Insurance	£361.41		£361.41	Parish Council Insurance
RCCE	£53.00	10.60	£63.60	RCCE Membership**
TOTAL	£833.09	£11.60	£844.69	

**Invoice not yet available at time of posting Agenda, tbc at meeting*

***If approved at Agenda item 25/240*

- Confirmation of direct debit payments to: -

Payee	Net	VAT	Gross	Description
A&J Lighting Solutions Ltd	£17.12	£3.42	£20.54	Streetlight Maintenance
SSE Energy Supply	£64.26	£3.21	£67.47	Streetlight Power
HMRC	£20.00		£20.00	Employer NICs Jan–Mar '26
TOTAL	£101.38	£6.63	£108.01	

- e) Bank Reconciliation – To appoint a councillor to confirm they have undertaken internal control to verify the bank reconciliation produced by the clerk for month of March 2026.
- f) To note receipt of the Parish Precept.

25/243. Items from the councillors (NEXT AGENDA ITEMS ONLY)

25/244. Date of next meeting

The next meeting will be held on Tuesday 19th May 2026 at 7:30pm.

Close Meeting