

LANGFORD & ULTING PARISH COUNCIL

Clerk to the Council – Theresa Trotzer Wilson
13 Cross Road, Witham, Essex, CM8 2NA

Councillors are hereby summoned to attend the Parish Council meeting which will be held in:

Langford & Ulting Village Hall, CM9 6QA

on Tuesday 15th July 2025 at 7:30PM.

Signed: *TT Wilson*

10th July 2025

AGENDA

25/108. **Apologies for absence**

Members are reminded that s85 of the Local Government Act 1972, states that apologies for absence must be received prior to the meeting.

25/109. **Minutes of the previous meeting**

To approve as a correct record the minutes of 20th May 2025 following an error noticed at the June 2025 meeting and to approve as a correct record the minutes of 17th June 2025.

25/110. **Declarations of Interest**

To receive any 'personal' or 'personal and prejudicial' interests relating to items on the agenda. Councillors are reminded that, unless they have been granted a dispensation, if they have a disclosable pecuniary interest in any matter they may not participate in any discussion of or vote on the matter.

25/111. **County and District Councillor's report**

To receive reports.

25/112. **Public Question Time** (limited to 15 minutes if required)

25/113. **Matters for information from previous meetings**

To receive a report from the Clerk.

25/114. **Correspondence**

- a.) Transport East – The Transport East's Travel Behaviour Survey Report for Essex has now been published. The full report is available on <https://www.transporteast.gov.uk/travel-survey/essex/>
- b.) Maldon DC – Parish/Town Clerks and Chairpersons networking event on 14th July at 1pm in Maldon Town Hall. Chairpersons invited from 2pm.
- c.) Chelmsford City Council – Chelmsford Local Plan comments that were received at various consultation events have been reviewed and the feedback documents summarizing the main issues raised were presented to the City Councils' Chelmsford Policy Board on Thursday 26 June 2025.
- d.) Maldon DC – MDC achieves platinum status in exemplar awards. This is for outstanding commitment to data management.
- e.) Maldon DC – The Environmental Health Team were successful in obtaining a Hygiene Emergency Prohibition Order from Chelmsford Magistrate's Court in relation to Fish on the Quay, Church Street, Maldon due to a rat infestation.
- f.) Museum of Power – Langford and Ulting Country Fayre and Classic Car Show on 20th July from 10am to 4pm. Pre-bookable tickets are available from www.museumofpower.org.uk
- g.) RCCE – Funding is available for various projects from the Rural England Prosperity Fund

- and the Platinum Jubilee Village Hall Fund.
- h.) Maldon DC – Five Council' public consultation proposal launched based on the devolution process. It is proposed that Maldon DC are together with Chelmsford City Council and Brentwood Borough Council. People can have their say between 25 June 2025 and 20 July 2025 by visiting <https://shorturl.at/hapld> The consultation is being hosted by Southend Council. Alternative formats are also available on request. You can ask for a paper version of the survey by calling 01702 215408 or by emailing consultations@southend.gov.uk.
 - i.) Passenger Transport – Update and meeting notes were received from a meeting held which provided an update on various projects and progress across Essex.
 - j.) Essex Highways – Roadworks on Langford Road, Heybridge. From 30 June 2025 developers are installing temporary traffic lights to support preparations to connect the new roundabout to Langford Rd. Full Road closure of a section of Langford Rd from 23 July continuing until end of August. More details available on www.one.network
 - k.) RCCE – Nature Recovery, Biodiversity and Your Parish Event on Saturday 13th September from 9am to 3pm at Hatfield Peverel Village Hall.
 - l.) Essex Highways – Road closure of Hoe Mill Bridge on 4 July due to recent road traffic collision.
 - m.) EALC - Residents can take part in this year's Community Safety Survey until 3 August 2025 at https://consultations.essex.gov.uk/equalities-and-partnership/community_safety_survey_2025

25/115. Planning Matters

a.) Planning applications received:

25/00433/FUL - 1 Church Cottages Witham Road Langford Maldon Essex CM9 4ST
Solar panels to two roof slopes located to the rear of the property

25/00434/LBC - 1 Church Cottages Witham Road Langford Maldon Essex CM9 4ST
Solar panels to two roof slopes located to the rear of the property

25/00599/AGR - Langford Hall Witham Road Langford Maldon Essex CM9 4ST
Agricultural straw storage building

25/00578/OUTM – Land West of the Cemetery London Road Maldon Essex

Outline application with all matters reserved, except for access, for the erection of up to 275 residential units including affordable housing, land for a children's nursery (Class E), 1.8ha of land for an extension to Maldon Cemetery, drainage works, landscaping, vehicular access to the A414, pedestrian/cycle access to Spital Avenue and London Road, and associated infrastructure works.

25/00604/TCA – Melita Witham Road Langford Maldon

T1,D1,T3 Ash & T2 Oak - Fell. T4 Sycamore - Removal of deadwood crossing rubbing limbs and crown reduce by 2.5m. G1 Conifers - Crown reduce by 2.5 m and crown lift by 1.5m. G2 Leylandii Conifers - Fell.

25/00619/TCA - Old Post Office Maldon Road Langford Maldon

T1, T2 - Eucalyptus Trees - Crown Reduction 6m, T3- Eucalyptus - Crown Reduction 4m.

b.) Planning decisions received:

25/00516/NMA - 1 John Thresh Way Langford Maldon Essex CM9 6FR

Application for non-material amendment following grant of Planning Permission 23/00260/HOUSE (Single storey rear extension.) Amendment sought: Two full depth windows to side elevation to be omitted & 2m patio doors inserted. Existing kitchen door

reduced to 1.8m with design changes to doors on the rear elevation and roof lantern change to two 2.6m x 1.5m lanterns.

DECISION: APPROVED

25/00442/HOUSE - Field End Crouchmans Farm Road Ulting Maldon Essex CM9 6QT

Single storey rear extension, addition of front porch extension and new chimneys to side and rear elevation with fenestration alterations.

DECISION: APPROVED

25/116. B1018 Road Closure

To discuss and consider any necessary actions in relation to the B1018 Road Closure.

25/117. SSE Contract

To agree the new temporary SSE contract as the current one expires 31/07/2025. The new contract will run for 3 months until 31/10/2025 by which time hopefully the required changeover will have been completed. The new contract comes in marginally cheaper than the previous contract.

25/118. Ulting Churchyard, Ash Tree, and Bat Assessment Report

- a.) To receive an update on the Bat Roost Assessment Report and consider the next steps in dealing with the Ash Tree in Ulting Churchyard.
- b.) To receive and consider the letter prepared by Cllr. Clemo for the Deputy Chief Executive at Maldon District Council.
- c.) To discuss the email received from a resident complaining about the overgrowth fenced off bank and consider any actions.

25/119. Village Hall Storage

To receive an update from Cllr. Magness as committee member of the Village Hall Committee in relation to storing achieved council documents in the Village Hall Storage area.

25/120. IT Policy

To consider and adopt an IT Policy, using the template provided by the Government Digital Service, in order to comply with Assertion 10 of the 2025 edition of the Practitioners Guide, which introduces new requirements for digital and data compliance including email management, website accessibility, and the mandatory adoption of an IT Policy (section 1.54) by smaller authorities (excluding parish meetings).

25/121. .gov.uk Emails

To discuss the .gov.uk emails, help councillors who are still struggling and consider any required actions.

25/122. South Essex Parking Partnership Update

To discuss and receive an update from the SE Parking Partnership in relation to extending the double yellow lines at Hoe Mill Bridge.

25/123. Delegated authority for planning applications

To confirm that, as previously resolved, the Clerk has delegated authority to respond to planning applications received between meetings, and that a minimum of three councillors may authorise the response via email, rather than requiring a decision by the full Council.

25/124. Finance

- a.) Authorisation of payments to:-

Payee	Net	VAT	Gross	Description
Theresa Trotzer Wilson	£306.15	-	£306.15	Salary July
Theresa Trotzer Wilson	£39.10	£1.00	£40.10	Expenses June
Maldon District Council	£135.00	£27.00	£162.00	Ground Maintenance

b.) Confirmation of direct debit payments to:-

	Net	VAT	Gross	
A&J Lighting Solutions Ltd	£17.12	£3.42	£20.54	Streetlight maintenance June 2025)

c.) Bank Reconciliation - To appoint a councillor to confirm they have undertaken internal control to verify the bank reconciliation produced by the clerk for month of June 2025.

d.) To delegate authority to the Clerk to authorise and arrange for the payment of necessary expenses, including the Clerk's salary, during August 2025, in the event that no full council meeting is held. All payments will be made in accordance with the approved budget and with the agreement and signature of authorised signatories.

25/125. **Items from the councillors** (NEXT AGENDA ITEMS ONLY)

25/126. **Date of next meeting**

The next meeting is scheduled for Tuesday 19th August at 7:30pm in Langford & Ulting Village Hall however this may be subject to change.

Close Meeting

April 2025 – March 2026 PC Meetings:

22 April	21 October
20 May	18 November
17 June	9 December
15 July	20 January
19 August	17 February
16 September	17 March