

LANGFORD & ULTING PARISH COUNCIL

Clerk to the Council – Theresa Trotzer Wilson
13 Cross Road, Witham, Essex, CM8 2NA

Councillors are hereby summoned to attend the Parish Council meeting which will be held in:

Langford & Ulting Village Hall, CM9 6QA

on Tuesday 16th September 2025 at 7:30PM.

Signed: *TT Wilson*
11th September 2025

AGENDA

25/127. **Apologies for absence**

Members are reminded that s85 of the Local Government Act 1972, states that apologies for absence must be received prior to the meeting.

25/128. **Minutes of the previous meeting**

To approve as a correct record the minutes of 15th July 2025.

25/129. **Declarations of Interest**

To receive any 'personal' or 'personal and prejudicial' interests relating to items on the agenda. Councillors are reminded that, unless they have been granted a dispensation, if they have a disclosable pecuniary interest in any matter they may not participate in any discussion of or vote on the matter.

25/130. **County and District Councillor's report**

To receive reports.

25/131. **Public Question Time** (limited to 15 minutes if required)

25/132. **Clerks Report**

To receive a report from the Clerk and matters for information from previous meetings

25/133. **Correspondence**

- a.) EALC – AGM meeting has been moved online. This will take place on the 25th September 2025 at 6.30pm. You can book tickets on <https://www.eventbrite.co.uk/e/1547576606289?aff=oddtcreator>
- b.) MDC – New community supermarket set to be launched on Wood Road site in Heybridge.
- c.) MDC – Greater Essex Councils have launched a website to discuss the Local Government Reorganisation which can be accessed at <https://www.essexlgrhub.org/stronger-greater-essex>
- d.) MDC – Saltmarsh Coast Walking Festival with evening entertainment announced. 26th September to 5th October with a booking system available online. <https://www.saltmarshcoastwalkingfestival.co.uk/>
- e.) MDC – Next three Parish Forums are confirmed as Thursday 6th November 2pm to 4pm, Tuesday 3rd February 2pm to 4pm, Monday 18th May 2pm to 4pm. For Clerks and Chairperson.
- f.) MDC – The 5 unitary proposal will be debated by Full Council in Maldon on the 25th September.
- g.) Essex Local Nature Partnership – Launch of LNP Community Fund 2025 is offering grants of £500 to £2000 to support nature-based projects that contribute to local nature recovery and community wellbeing.

25/134. **Planning Matters**

a.) Planning applications received:

None

b.) Planning decisions received:

25/00534/FUL – Land Adjacent Orchard Cottage Hatfield Road Langford Essex

Proposed installation of solar panels to outbuilding

DECISION: APPLICATION APPROVED

25/00619/TCA - Old Post Office Maldon Road Langford Maldon Essex CM9 4SS

T1, T2 - Eucalyptus Trees - Crown Reduction 6m, T3- Eucalyptus - Crown Reduction 4m.

DECISION: ALLOWED TO PROCEED

25/00604/TCA - Melita Witham Road Langford Maldon Essex CM9 4ST

T1, D1, T3 Ash & T2 Oak - Fell. T4 Sycamore - Removal of deadwood crossing rubbing limbs and crown reduce by 2.5m. G1 Conifers - Crown reduce by 2.5 m and crown lift by 1.5m. G2 Leylandii Conifers - Fell.

DECISION: ALLOWED TO PROCEED

25/00083/VARM - Maldon Salt 2 Oval Park Hatfield Road Langford Maldon Essex CM9 6WG

Variation of condition 15 (Surface Water Drainage Scheme) on approved planning permission 22/00840/FULM (Erection of building for Sui Generis purposes, together with car parking, servicing areas and landscaping)

DECISION: APPLICATION APPROVED

24/00839/VARM - Maldon Salt 2 Oval Park Hatfield Road Langford Maldon Essex CM9 6WG

Removal of conditions 24, 25 and 26 on approved planning permission 22/00840/FULM (Erection of building for Sui Generis purposes, together with car parking, servicing areas and landscaping) and replace with a new condition to provide a free staff shuttle bus service.

DECISION: APPLICATION APPROVED

c.) For Information:

25/00815/TELPD – Telegraph Pole at Brook House Spar Lane Purleigh CM3 6QW

Install 1 x 9m wooden pole (7.3m above ground) for fixed line broadband electronic communications.

Pending Consideration

25/05114/DET – Maldon Salt 2 Oval Park Hatfield Road Langford Maldon Essex CM9 6WG

Compliance with conditions notification 22/00840/FULM (Erection of building for Sui Generis purposes, together with car parking, servicing areas and landscaping.) Condition 16 – Maintenance plan.

Pending Consideration

25/05108/DET - Southern Plot Oval Park Hatfield Road Langford Essex

Compliance with conditions notification 22/00858/FULM (Erection of building for Sui Generis purposes, together with new estate road, car parking, service areas and landscaping.) Condition 5 - Construction Management Plan.

Pending Consideration

25/135. General Power of Competence

To consider and resolve that, in accordance with the Localism Act 2011, having a qualified Clerk and at least two-thirds of members elected, the Council meets the eligibility criteria and hereby adopts the General Power of Competence.

25/136. Planning Enforcement Service Standards Documents

To consider any comments for the draft Planning Enforcement Service Standards Document which sets out the aims of Maldon District Planning Enforcement, what a breach of planning control is, and how they make decisions to take actions. Comments from Parish Councils are due by Wednesday 15th October.

25/137. Ulting Churchyard, Ash Tree, and Bat Assessment Report

- a.) To formally receive the Ground Level Tree (Bat Roost) Assessment Report and consider the next steps in dealing with the Ash Tree in Ulting Churchyard.
- b.) To consider any quotes received for a licensed bat worker to carry out an aerial PRF inspection as recommended in the Ground Level Tree (Bat) Assessment Report.

25/138. .gov.uk Emails

To discuss the .gov.uk emails, help councillors who are still struggling and consider any required actions.

25/139. Laptop Replacement

To discuss and consider the replacement of the Parish Council laptop, as the current device (running Windows 10) will no longer receive security updates, is incompatible with Windows 11, and poses risks to data security, software reliability, and business continuity.

25/140. Finance

- a.) To note that the Clerk has successfully completed the Certificate in Local Council Administration (CiLCA) and, in accordance with the terms of the Clerk's contract of employment, to confirm progression to salary scale SCP 12.
- b.) To note the following payments and direct debits made in August 2025 between meetings.

Payee	Net	VAT	Gross	Description
Theresa Trotzer Wilson	£359.39	-	£352.39	Salary
Theresa Trotzer Wilson	£40.27	£1.00	£41.27	Expenses
A&J Lighting Solutions	£17.12	£3.42	£20.54	Streetlight Maintenance
SSE Energy Supply	£42.33	£2.11	£44.44	Streetlight Power

- c.) Authorisation of payments to:-

Payee	Net	VAT	Gross	Description
Theresa Trotzer Wilson	£316.98	-	£316.98	Salary
Theresa Trotzer Wilson	£43.78	£1.00	£44.78	Expenses
Chelmer Canal Trust	£36.00	-	£36.00	Annual membership
Maldon District Council	£135.00	£27.00	£162.00	Grass Cutting

- d.) Confirmation of direct debit payments to:-

	Net	VAT	Gross	
A&J Lighting Solutions Ltd	£17.12	£3.42	£20.54	Streetlight maintenance
SSE Energy Supply	£20.39	£1.02	£21.41	Streetlight power
HMRC	£0.60	-	£0.60	Employer NICs

- e.) Bank Reconciliation - To appoint a councillor to confirm they have undertaken internal

control to verify the bank reconciliation produced by the clerk for month of July and August 2025.

25/141. Items from the councillors (NEXT AGENDA ITEMS ONLY)

Tree Surveys

25/142. Date of next meeting

The next meeting is scheduled for Tuesday 21st October at 7:30pm in Langford & Ulting Village Hall.

Close Meeting

April 2025 – March 2026 PC Meetings:

22 April	21 October
20 May	18 November
17 June	9 December
15 July	20 January
19 August	17 February
16 September	17 March