

LANGFORD & ULTING PARISH COUNCIL

Clerk to the Council – Theresa Trotzer Wilson
13 Cross Road, Witham, Essex, CM8 2NA

MINUTES OF A MEETING OF LANGFORD & ULTING PARISH COUNCIL HELD ON TUESDAY
18th NOVEMBER 2025 AT 7:30PM AT LANGFORD & ULTING VILLAGE HALL.

Those Present:

Chair: Cllr. Irene Allen

Councillors: Cllr. Jenny Clemo, Cllr. Lester Magness, Cllr. Colin Ashby

Officers: Mrs. Theresa Trotzer Wilson

Public present: 1

MINUTES

25/159. APOLOGIES FOR ABSENCE

No apologies were received.

25/160. MINUTES OF THE PREVIOUS MEETING

The minutes of the 21st October 2025 meeting, copies of which had been previously circulated to Members, were taken as read, were agreed and signed by the Chairman.

25/161. DECLARATIONS OF INTEREST

None declared.

25/162. COUNTY AND DISTRICT COUNCILLOR'S REPORT

No reports received.

25/163. PUBLIC QUESTION TIME (limited to 15 minutes if required)

A resident provided a few comments relating to a planning case. No questions asked.

25/164. CLERKS REPORT

The Clerk's Report was received:

- a.) Maldon Planning Enforcement – Enforcement Case investigating a possible breach of planning control at Melita.
- b.) Essex & Suffolk Water – Completion of engineering work on the 19.5km raw water pipeline connecting Layer-de-la-Haye and Langford is complete.
- c.) Noticeboard Advert – Email was received from a local architectural practice in Chelmsford wanting to advertise in the village noticeboard. Councillors stated that they have not typically allowed such advertisements and would not wish to do so.
- d.) Adopted Chelmsford Local Plan Review – Consultation is live from 20th November to 8th January.
- e.) Essex Highways – Temporary traffic lights from 19 to 25 November between 7am and 7pm on Langford Road. Measures are necessary to enable developer to install safety barriers as part of the ongoing roundabout construction.
- f.) Parish Forum – Attended Maldon's Parish Forum on the 6th November. Presentations about planning enforcement and the Love your Bus grant.
- g.) Art Exhibition – Email received from Louise Sankey that the Langford & Ulting Art Show Committee have decided that there will be no more exhibitions going forward. A comment was made that the Museum of Power may like to take this on.
- h.) Liaison Panel Meeting – Friday 21st November at 11.30am in the Claydon Room at Plantation Hall. Cllr Magness or Cllr Clemo will attend.
- i.) Transport Meeting – Wednesday November 19th from 10am to 12pm at Central Baptist Church, Victoria Road South, Chelmsford, Essex, CM1 1LN. Meeting is on the first floor/.

Parking is available at High Chelmer, Fairfield Road and West End.

- j.) Essex Police – Sergeant Matt Dalby emailed to introduce himself and to get in touch should we wish to discuss any local concerns or initiatives where they may be of assistance.

25/165. **CORRESPONDENCE**

- a.) MDC Enforcement – Notification of enforcement action at Melita, Langford
- b.) ECC – Passenger Transport Engagement Meeting and Drop-in Session on 19th November at Baptist Church in Chelmsford, 10am to 12pm. Register attendance <https://forms.office.com/e/GumAAyLp5c>
- c.) Essex & Suffolk Water – Completed engineering work on new 19.5km raw water pipeline connecting Layer-de-la-Haye and Langford.
- d.) MDC – Light up Maldon 2025 – Thursday 27 November from 5pm to 9pm
- e.) MDC – Christmas Free Parking in Maldon town. 27/11 from 4pm, 4/12, 11/12, 18/12 from 2pm in Town Centre car parks (not Promenade Park)
- f.) MDC – From November 2025, service to start recycling plastic bags and wrapping in pink recycling sacks alongside normal recycling.
- g.) EALC – Training calendar to March 2026
- h.) Travel Essex – From 26/10 revised route of bus 73,73A,73B. Revised route and timetable with most journeys serving Beaulieu Park Railway Station. Route altered in Maldon with buses to and from Cherry Gardens going via Spital Road, omitting Fambridge Road, Washington Road, and Acacia Drive.
- i.) EALC – Honouring Cllr Keith Stevens, Chair of the NALC, who has passed away.
- j.) NALC – AGM took place 13/11. Agreement on affiliation rate to NALC for 2026 at 8.6 pence per elector, capped at £2,216 for larger councils.
- k.) Ministry of Housing, Communities and Local Government – MHCLG has published the government's response to the consultation on strengthening the standards and conduct framework for local authorities in England. Reforms outlined in the government response aim to create a clearer, fairer and more consistency system for upholding standards in local government, strengthening accountability, transparency and public trust.
- l.) Maldon Town Council – Attend the next steps meeting for a detailed overview of the Neighbourhood Planning process, and to find out how you can contribute directly. Date Wednesday 19th November 2025, 6.30pm. Town Hall.

25/166. **PLANNING MATTERS**

- a.) Planning applications received:

25/00965/TCA - Hoe Mill Lock, The Causeway Ulting Maldon Essex CM9 6RA
T1, T2 - Ash Trees – Fell
No comments

- b.) Planning decisions received:

25/05114/DET – Maldon Salt, 2 Oval Park, Hatfield Road, Langford.
Compliance with conditions notification 22/00840/FULM – Condition 16 (SUDS Management and Maintenance Plan).
Decision: Conditions discharged (04 Nov 2025).

25/00846/NMA - Maldon Salt 2 Oval Park Hatfield Road Langford Maldon Essex CM9 6WG
Proposal - Application for non-material amendment following grant of Planning Permission 24/00839/VARM (Removal of conditions 24, 25 and 26 on approved planning permission 22/00840/FULM (Erection of building for Sui Generis purposes, together with car parking, servicing areas and landscaping) and replace with a new condition to provide a free staff shuttle bus service) Amendments sought: Addition of a terrace to the East of the Office building, ASHP Compound has been moved to the West of the Warehouse building. Changes to the footpath around the Cycle Storage and Car Park. Changes to the

Substation and addition of a GRP Pillar. Removal of the Bin Stores to the North of the building. Removal of the Bin Stores to the South/South-West of the building. Planting to the front of the building (South-facing elevation) changed to future shrub planting, hedges have been removed. Waste Compactor layout has been changed. Changes to footpath materials from Hoggin and Asphalt to sand-coloured Asphalt/Resin.

Decision: Approved (16 Oct 2025).

24/00911/VARM – Land at Broad Street Green Road, Langford Road and Maypole Road, Great Totham.

Variation of condition 20 on planning permission 15/00419/OUT (hybrid application for mixed-use development including up to 1,138 dwellings, care facility, neighbourhood uses, school, relief road, open space, and infrastructure).

Decision: Application withdrawn – file closed. (12 Nov 2025).

- c.) For Information:
None

25/167. **TREE WORKS – LANGFORD CLOSED CHURCH YARD**

Currently still awaiting remainder of quotes to be returned. Clerk will email James Mead for an additional quote. Once all received, will bring back to December Parish Council Meeting.

ACTION: Clerk

Cllr Colin Ashby arrived at the meeting – 20:14

25/168. **SSE COMPLAINT**

An update on the SSE Complaint was received. It was **resolved** to not pursue the complaint further.

25/169. **SLCC MEMBERSHIP**

The council considered the Clerk's request for sharing the cost of the SLCC membership between Bradwell with Pattiswick Parish Council and Langford & Ulting Parish Council. It was **resolved** to pay £95.00 and renew the Clerk's membership with the SLCC.

25/170. **TRAINING NEEDS**

The training needs of the Clerk and Councillor were discussed. It was **resolved** to email Cllrs asking them for their requirements with training and then to complete bursary forms.

ACTION: Clerk

25/171. **Finance**

- a) The following payments were authorised: -

Payee	Net	VAT	Gross	Description
Theresa Trotzer Wilson	£368.63	£1.00	£369.63	Staff Wages
Maldon District Council*	£135.00	£27.00	£162.00	Grounds Maintenance Agreement 2025-2026 (Oct – Dec)

*MDC payment to be ratified at next meeting as cheque raised.

- b.) The following direct debit payments were confirmed: -

	Net	VAT	Gross	
A&J Lighting Solutions Ltd	£17.12	£3.42	£20.54	Streetlight maintenance
SSE Energy Supply	£20.22	£1.01	£21.23	Streetlight power
HMRC	£5.20	-	£5.20	Employer NICs

- c.) Bank Reconciliation - It was resolved to appoint Cllr. Magness to confirm they have undertaken internal control to verify the bank reconciliation produced by the clerk for month of October 2025. Cllr. Magness completed and signed the bank reconciliations.
- d.) The increase in the Data Protection Fee from the ICO from £35 to £47 by direct debit was noted. Payment to be taken on or around 21/12/2025.

25/172. ITEMS FROM THE COUNCILLORS (NEXT AGENDA ITEMS ONLY)

2026 Meeting Dates

Budget 2026/2027

Apologies from Cllr. Allen for the December meeting.

25/173. DATE OF NEXT MEETING

The next meeting is scheduled for Tuesday 9th December at 7:30pm in Langford & Ulting Village Hall.

Close Meeting at 20:41

Signed:

(Chairman) Date: