

# LANGFORD & ULTING PARISH COUNCIL

Clerk to the Council – Theresa Trotzer Wilson  
13 Cross Road, Witham, Essex, CM8 2NA

MINUTES OF A MEETING OF LANGFORD & ULTING PARISH COUNCIL HELD ON TUESDAY  
17<sup>TH</sup> JUNE 2025 AT 7:30PM AT LANGFORD & ULTING VILLAGE HALL.

Those Present:

Chair: Cllr Irene Allen  
Councillors: Cllr Lester Morgan, Cllr Jenny Clemo  
Officers: Theresa Trotzer Wilson  
Public present: 0

## MINUTES

### 25/93. **Apologies for absence**

Apologies were received from Cllr. Ashby.

### 25/94. **Minutes of the previous meeting**

The minutes of the 20<sup>th</sup> May 2025 meeting, copies of which had been previously circulated to Members, were taken as read, however there was dating error noted at the meeting that was missed previously and therefore it was agreed to sign them at the July meeting once corrected.

### 25/95. **Declarations of Interest**

None declared.

### 25/96. **County and District Councillor's report**

None present – no report.

### 25/97. **Public Question Time** (limited to 15 minutes if required)

None present but question was read out from a resident who was unable to attend. The permissive path from Ulting Lane, past the waterworks towards the river is closed and the bridge has been removed. Clerk will write to Essex and Suffolk living water to ask and councillors who are due to attend the Essex and Suffolk Living Water event in the Village Hall next week, will ask in person.

**ACTION: Clerk and Cllr. Magness**

### 25/98. **Connexin Representative**

No Connexin representative was present. It was noted that a planning application had gone up within the past few days that was back dated to the 10<sup>th</sup> June for a pole to go next to Homestead. Councillors discussed responding to this deciding to comment on the application stating that the owner of Homestead has planning permission for a drive in this location.

### 25/99. **Matters for information from previous meetings**

The clerk's report was received:

- a) HMRC Direct Debit: The direct debit for HMRC is now setup meaning payments due to HRMC will be automatically taken when due.
- b) SSE Streetlights Contract: The Streetlights contract is due to expire end of July 2025. There was a lot of prior discussion around moving from non-half hourly to half hourly meters and who/when this will be carried out. SSE previously stated that this would be down to UK Power Networks. Speaking with UK Power Networks the Clerk was informed that SSE, as the energy supplier, is responsible for selecting the prevailing MPANs and updating the measurement class via the registration system. Once complete, UK Power Networks will automatically be notified and able to proceed with the conversion. SSE have

now confirmed this and apologies for the misdirection and that a dedicated project team is now actively working on this and making the necessary arrangements. A new temporary contract was received from them up until 31/10/2025 by which time hopefully the new meters will have been installed. The clerk is due to review this contract and discuss this further at the July PC meeting.

- c) Website: All policies that were approved at the previous meeting, plus the changes from Cllr. Clemo, were uploaded to the website.
- d) Connexin Representative: An email was sent out to Connexin and Amber Dearlove asking again for further information that was requested at the previous parish council meeting. No response was provided.
- e) Bat Assessment Report: An additional phone call and email was made to Oliver Tong from Greenwood Environmental following up on the bat assessment report. An email response was received on 5<sup>th</sup> June stating they are catching up on outstanding work and the GLTA bat survey report is nearing completion and will be issued shortly – by early next week at the latest. However, as of the 16<sup>th</sup> June this report was still not received.
- f) AGAR: The annual governance and accountability return was sent to PKF Little John, the external auditor ahead of the 30<sup>th</sup> June deadline. The required documentation has been posted on the website and notice boards.
- g) B1018 Road Closure: An email was sent to the Heybridge Parish Council Clerk who will discuss the concerns at their June meeting.

## 25/100. **Correspondence**

- a.) Maldon DC – Invitation to submit nominations for the Maldon District Conservation and Design Awards 2025. Aims to celebrate good design and sympathetic conservation across Essex. Nominations due by 1 July 2025.
- b.) Woodland Tree Trust – Saplings are available for delivery in Autumn 2025
- c.) RCCE – Community Climate Action Workshop on 2 July 2025 – 11am to 3pm with buffet lunch provided. Cost is £25 for members and £45 for nonmembers. Venue is Chelmsford Central Baptiste Church on Victoria Road South
- d.) Travel Behaviour Survey report for Essex is now available on:  
<https://www.transporeast.gov.uk/travel-survey/essex>
- e.) EALC – Statement from CEO in relation to changes to training and roles at EALC.
- f.) Maldon DC – Blackwater Leisure Centre will be undergoing a new state-of-the-art Gym and a Clip & Climb facility as part of the new contract with Places Leisure.
- g.) Maldon DC – Maldon West By-Election sees Sarah Dodsley of the Liberal Democrats elected.
- h.) Essex Sight – Charity working with people who have visual impairments. First Tuesday of every month from 10am to 1pm at Maldon Library, CM9 5FW.
- i.) Passenger Transport – Bus Survey Launch to gather public opinion on bus services in Essex. Survey available at <https://consultations.essex.gov.uk/h-t/1e802607/>
- j.) RCCE – Essex Warbler June newsletter is available at [essexrcc.org.uk/warbler](http://essexrcc.org.uk/warbler)
- k.) EALC – Local Government reorganisation progress as interim plan has been submitted to the Government. Latest research shows fewer new councils would strike a better balance between delivering services and achieving value for money. Currently drafting a business case to present to Government in September. A separate draft business case is being led by Southend-on-Sea City Council, based on the case for a five-unitary council model.
- l.) Maldon DC – Ufest will take place on 15 August at Promenade Park.
- m.) RCCE - The government has announced that rooftop solar panels will become mandatory on all new builds, with formal guidance expected this autumn. This initiative aims to help households save on energy bills while supporting the UK's net zero goals.
- n.) Remote attendance and proxy voting update - MHCLG has today (5 June) published the [government response to the consultation on remote attendance and proxy voting](#). The response sets out our analysis of consultation responses and outlines the government's plans to enable remote attendance and proxy voting for councils.

- o.) RCCE - As a result of the spending review, MHCLG cannot proceed with commissioning new neighbourhood planning support services for 2025 onwards. This means that Locality cannot open applications for new NP grants or technical support. Please see the announcement on the Locality website <https://neighbourhoodplanning.org/>
- p.) EALC – Salt Bag Partnership Scheme. One tonne of 25kg bags of brown rock salt is available to parish councils, free of charge. Closing date is 21 July 2025.

#### 25/101. **Planning Matters**

##### a.) Planning applications received:

**25/00516/NMA** - Application for non-material amendment following grant of Planning Permission 23/00260/HOUSE (Single storey rear extension.) Amendment sought: Two full depth windows to side elevation to be omitted & 2m patio doors inserted. Existing kitchen door reduced to 1.8m with design changes to doors on the rear elevation and roof lantern change to two 2.6m x 1.5m lanterns.

1 John Thresh Way Langford Maldon Essex CM9 6FR

**No Comments.**

**25/00553/DEMPA** – Prior notification for the demolition of outbuilding  
Land At Disused Langford Mill Maldon Road Langford Essex

**No Comments.**

##### b.) Planning decisions received:

None.

#### 25/102. **B1019 Speeding Concerns**

The speeding concerns on the B1019 were discussed alongside what practical measures the Parish Council can take to address the issue and pursue a change to 30mph. It was discussed that in 2022 the Parish Council put in various requests to the Local Highways Panel (LHP) for a replacement vehicle speed sign and additional speed reduction measures on various roads around Langford and Ulting These were all refused by the LHP on the basis that the speed survey carried out at the time showed no speeding concerns. The council are keen to see what changes will come with the new road being built and connected over the summer period and whether this will bring any speed reduction changes in.

#### 25/103. **Ulting Churchyard Ash Tree and Bat Assessment Report**

An update on the Bat Roost Assessment Report was received. It was noted that an email response was received on 5<sup>th</sup> June stating they are catching up on outstanding work and the GLTA bat survey report is nearing completion and will be issued shortly – by early next week at the latest. However, as of the 16<sup>th</sup> June this report was still not received. It was resolved that the clerk will continue to seek an answer from Greenwood Environmental.

**ACTION: Clerk**

#### 25/104. **Village Hall Storage**

The possibility of storing historic parish council documents and files in the Village Hall storage space was discussed. It was resolved that Cllr. Magness will ask the committee for 1 drawer for filing and come back to the Parish Council with an answer.

**ACTION: Cllr. Magness**

#### 25/105. **Finance**

##### a) The following payments were authorised: -

	<b>Net</b>	<b>VAT</b>	<b>Gross</b>	
The Chelmsford Diocesan Board of Finance	£185.00		£185.00	Summer 2025 newsletter
Theresa Trotzer Wilson	£291.58		£291.58	Salary June

Theresa Trotzer Wilson	£28.16	1.00	£29.16	Expenses June
Theresa Trotzer Wilson	£26.00		£26.00	Work from home allowance
Theresa Trotzer Wilson	£100.67		£100.67	Overtime May

b) The following direct debit payments were confirmed: -

	<b>Net</b>	<b>VAT</b>	<b>Gross</b>	
SSE – Invoice 2995579	£42.33	£2.11	£44.44	Streetlight electricity (April and May 2025)
A&J Lighting Solutions Ltd	£17.12	£3.42	£20.54	Streetlight maintenance June 2025)
HMRC	£19.60		£19.60	Income Tax

c) Bank Reconciliation – Cllr. Clemo undertook the internal control to verify the bank reconciliation produced by the Clerk for the month of May 2025 and signed it as such.

d) Barclays Interest – It was noted that interest of £87.03 was received in the Barclay's Business Premium Account.

25/106. **Items from the councillors** (NEXT AGENDA ITEMS ONLY)

Discussions from B1018 Closure

25/107. **Date of next meeting**

The next meeting will be held on Tuesday 15<sup>th</sup> July at 7:30pm in Langford & Ulting Village Hall.

**Close Meeting at 20:43**

Signed:

(Chairman) Date: