

# LANGFORD & ULTING PARISH COUNCIL

Clerk to the Council – Theresa Trotzer Wilson  
13 Cross Road, Witham, Essex, CM8 2NA

MINUTES OF A MEETING OF LANGFORD & ULTING PARISH COUNCIL HELD ON TUESDAY  
15<sup>th</sup> JULY 2025 AT 7:30PM AT LANGFORD & ULTING VILLAGE HALL.

Those Present:

Chair: Cllr Irene Allen

Councillors: Cllr Lester Morgan, Cllr Jenny Clemo, Cllr Katherine Palmer

Officers: Mrs. Theresa Trotzer Wilson

Public present: 2

## MINUTES

### 25/108. **Apologies for absence**

Apologies were received from District Cllr Simon Morgan, County Cllr Mark Durham and Cllr Colin Ashby.

### 25/109. **Minutes of the previous meeting**

The minutes of the 20<sup>th</sup> May 2025 meeting and 17<sup>th</sup> June 2025 meeting, copies of which had been previously circulated to Members, were taken as read, were agreed and signed by the Chairman.

### 25/110. **Declarations of Interest**

None declared.

### 25/111. **County and District Councillor's report**

None present – no report.

### 25/112. **Public Question Time** (limited to 15 minutes if required)

One member of the public was present who stated that they had been living in the village for 18 months and in that time there have been 6 road traffic accidents. They raised concerns about speeding along the B1019.

### 25/113. **Matters for information from previous meetings**

The clerk's report was received:

- a) SSE Contract: A new electricity contract has been sourced through SSE which offers a lower rate than the previous agreement. This new contract will run for a period of three months, commencing on 1st August 2025.
- b) Heybridge PC – Liaison Panel: An update has been received from Heybridge Parish Council confirming that Vistry is happy for a representative from Langford & Ulting Parish Council to join the North Heybridge Garden Suburb Liaison Panel. This will provide an opportunity for the Parish Council to have input and stay informed on the progress of this development. Clerk will seek further information if one or two councillors can join.  
**ACTION: Clerk**
- c) Facebook Update: An attempt was made to create a Facebook page to serve as an online noticeboard for parish updates, with comments disabled to maintain clarity and focus. Unfortunately, the account was banned shortly after creation, possibly due to registering using the parish council email address instead of a personal account. This will be revisited to see if an alternative setup can be achieved. Clerk will seek to make a new email.  
**ACTION: Clerk**

#### d) Emails from Residents:

- **All Saints Church Bank** – An email was received from a resident expressing

disappointment that the bank at All Saints Church has been fenced off and is now overgrown with brambles and nettles. Additionally, grass cuttings have been dumped in the area, which has caused further concern. This matter is on the agenda for further discussion. ACTION – forward to John Tomlin and Mark

- **Pedestrian Access via Private Driveway** – A resident from Railway Cottage has raised concerns about pedestrians and cyclists using their private driveway to access Maldon Road due to the closure of a nearby footpath. The resident has been advised to contact Essex County Council's Public Rights of Way team or Maldon District Council's general enquiries team for further support.
- e) **Enquiry from Great Totham Cricket Club:** An email has been received from Great Totham Cricket Club enquiring about the ownership and future availability of the old Langford cricket pitch located near the Museum of Power. The club, which has experienced significant growth in recent years—including the formation of four adult teams and a successful youth section with an expanding all-girls training programme—has expressed interest in potentially restoring and using the site for future community sport.

#### 25/114. **Correspondence**

- a.) Transport East – The Transport East's Travel Behaviour Survey Report for Essex has now been published. The full report is available on <https://www.transporeast.gov.uk/travel-survey/essex/>
- b.) Maldon DC – Parish/Town Clerks and Chairpersons networking event on 14<sup>th</sup> July at 1pm in Maldon Town Hall. Chairpersons invited from 2pm. Cllr Magness attended the meeting and reported on the following: Looking at planning for sites for development. Langford and Ulting no development. Community Grants – new projects. Clerk to share out minutes once available. Transport – New bus links and looking for volunteers. Devolution – not yet confirmed who Maldon will link up with.
- c.) Chelmsford City Council – Chelmsford Local Plan comments that were received at various consultation events have been reviewed and the feedback documents summarizing the main issues raised were presented to the City Councils' Chelmsford Policy Board on Thursday 26 June 2025.
- d.) Maldon DC – MDC achieves platinum status in exemplar awards. This is for outstanding commitment to data management.
- e.) Maldon DC – The Environmental Health Team were successful in obtaining a Hygiene Emergency Prohibition Order from Chelmsford Magistrate's Court in relation to Fish on the Quay, Church Street, Maldon due to a rat infestation.
- f.) Museum of Power – Langford and Ulting Country Fayre and Classic Car Show on 20<sup>th</sup> July from 10am to 4pm. Pre-bookable tickets are available from [www.museumofpower.org.uk](http://www.museumofpower.org.uk)
- g.) RCCE – Funding is available for various projects from the Rural England Prosperity Fund and the Platinum Jubilee Village Hall Fund.
- h.) Maldon DC – Five Council' public consultation proposal launched based on the devolution process. It is proposed that Maldon DC are together with Chelmsford City Council and Brentwood Borough Council. People can have their say between 25 June 2025 and 20 July 2025 by visiting <https://shorturl.at/hapld> The consultation is being hosted by Southend Council. Alternative formats are also available on request. You can ask for a paper version of the survey by calling 01702 215408 or by emailing [consultations@southend.gov.uk](mailto:consultations@southend.gov.uk).
- i.) Passenger Transport – Update and meeting notes were received from a meeting held which provided an update on various projects and progress across Essex.
- j.) Essex Highways – Roadworks on Langford Road, Heybridge. From 30 June 2025 developers are installing temporary traffic lights to support preparations to connect the new roundabout to Langford Rd. Full Road closure of a section of Langford Rd from 23 July continuing until end of August. More details available on [www.one.network](http://www.one.network)
- k.) RCCE – Nature Recovery, Biodiversity and Your Parish Event on Saturday 13<sup>th</sup> September from 9am to 3pm at Hatfield Peverel Village Hall.
- l.) Essex Highways – Road closure of Hoe Mill Bridge on 4 July due to recent road traffic

collision.

- m.) EALC - Residents can take part in this year's Community Safety Survey until 3 August 2025 at [https://consultations.essex.gov.uk/equalities-and-partnership/community\\_safety\\_survey\\_2025](https://consultations.essex.gov.uk/equalities-and-partnership/community_safety_survey_2025)

## 25/115. Planning Matters

- a.) Planning applications received:

**25/00433/FUL - 1 Church Cottages Witham Road Langford Maldon Essex CM9 4ST**

Solar panels to two roof slopes located to the rear of the property

**25/00434/LBC - 1 Church Cottages Witham Road Langford Maldon Essex CM9 4ST**

Solar panels to two roof slopes located to the rear of the property

**No Comments**

**25/00599/AGR - Langford Hall Witham Road Langford Maldon Essex CM9 4ST**

Agricultural straw storage building

**No Comments**

**25/00578/OUTM – Land West of the Cemetery London Road Maldon Essex**

Outline application with all matters reserved, except for access, for the erection of up to 275 residential units including affordable housing, land for a children's nursery (Class E), 1.8ha of land for an extension to Maldon Cemetery, drainage works, landscaping, vehicular access to the A414, pedestrian/cycle access to Spital Avenue and London Road, and associated infrastructure works.

**Parish Council comments:**

The Parish Council objects to this application on the following grounds:

- Encroachment into open countryside and loss of agricultural land.
- Negative impact on biodiversity and local wildlife.
- Poor integration with Maldon, being separated by the A414.
- Increased traffic on already congested roads.
- Local services and infrastructure are insufficient to support further development.
- Cumulative impact of multiple developments in the area is not adequately considered.

Council resolved to recommend refusal of the application.

**25/00604/TCA – Melita Witham Road Langford Maldon**

T1,D1,T3 Ash & T2 Oak - Fell. T4 Sycamore - Removal of deadwood crossing rubbing limbs and crown reduce by 2.5m. G1 Conifers - Crown reduce by 2.5 m and crown lift by 1.5m. G2 Leylandii Conifers - Fell.

**No Comments**

**25/00619/TCA - Old Post Office Maldon Road Langford Maldon**

T1, T2 - Eucalyptus Trees - Crown Reduction 6m, T3- Eucalyptus - Crown Reduction 4m.

**No Comments**

- b.) Planning decisions received:

**25/00516/NMA - 1 John Thresh Way Langford Maldon Essex CM9 6FR**

Application for non-material amendment following grant of Planning Permission 23/00260/HOUSE (Single storey rear extension.) Amendment sought: Two full depth windows to side elevation to be omitted & 2m patio doors inserted. Existing kitchen door reduced to 1.8m with design changes to doors on the rear elevation and roof lantern change to two 2.6m x 1.5m lanterns.

**DECISION: APPROVED**

**25/00442/HOUSE - Field End Crouchmans Farm Road Ulting Maldon Essex CM9 6QT**

Single storey rear extension, addition of front porch extension and new chimneys to side and rear elevation with fenestration alterations.

**DECISION: APPROVED** - Clerk to email Highways about in and out and DC Planning

**ACTION: Clerk**

**25/116. B1019 Road Closure**

The B1019 Road Closure was discussed. It was suggested to write to Maldon DC that due to the inconvenience, extra mileage and loss of income caused for local business due to the road closure, compensation should be considered to those most affected by the closure.

**25/117. SSE Contract**

It was **RESOLVED** to agree the new temporary SSE contract as the current one expires 31/07/2025. The new contract will run for 3 months until 31/10/2025 by which time hopefully the required changeover will have been completed. The new contract comes in marginally cheaper than the previous contract.

**25/118. Ulting Churchyard, Ash Tree, and Bat Assessment Report**

- a.) An update on the Bat Roost Assessment Report was received. Still no further correspondence or contact from Greenwood Environmental. Clerk to message chartered surveys and ask if any further problems with this contractor and ask for advice or further suggestions. Reply email to contractor and inform cheque will be cancelled and forfeit payment.

**ACTION: Clerk**

- b.) The letter prepared by Cllr. Clemo for the Deputy Chief Executive at Maldon District Council in regard to the Ash Tree at the Churchyard was discussed. It was **RESOLVED** to send this to the Deputy Chief Executive of Maldon District Council once it was verified that Paul Dodson is still the CEO and to cc in play services.

**ACTION: Clerk**

- c.) The email received from a resident complaining about the overgrowth fenced off bank was discussed. It was **RESOLVED** to forward the email to John Tomlin.

**ACTION: Clerk**

**25/119. Village Hall Storage**

An update from Cllr. Magness as committee member of the Village Hall Committee in relation to storing achieved council documents in the Village Hall Storage area was received. It was **RESOLVED** to give the Parish Council space for one lockable four bay storage unit with accessibility for a key to the room.

**25/120. IT Policy**

It was **RESOLVED** to adopt the IT Policy, using the template provided by the Government Digital Service, in order to comply with Assertion 10 of the 2025 edition of the Practitioners Guide, which introduces new requirements for digital and data compliance including email management, website accessibility, and the mandatory adoption of an IT Policy (section 1.54) by smaller authorities (excluding parish meetings).

**25/121. .gov.uk Emails**

The .gov.uk emails were discussed and those councillors that need help will work with Cllr Clemo and the Clerk to sort any outstanding issues out.

**ACTION: Clerk and Cllr Clemo**

**25/122. South Essex Parking Partnership Update**

The SE Parking Partnership and extending the double yellow lines at Hoe Mill Bridge was discussed. It was decided to email SEPP and Nicola from Maldon to ask them for an update on the application to extend the double lines.

**ACTION: Clerk**

**25/123. Delegated authority for planning applications**

To confirm that, as previously resolved, the Clerk has delegated authority to respond to planning applications received between meetings, and that a minimum of three councillors may authorise the response via email, rather than requiring a decision by the full Council.

**25/124. Finance**

a.) Authorisation of payments to:-

<b>Payee</b>	<b>Net</b>	<b>VAT</b>	<b>Gross</b>	<b>Description</b>
Theresa Trotzer Wilson	£306.15	-	£306.15	Salary July
Theresa Trotzer Wilson	£39.10	£1.00	£40.10	Expenses June
Maldon District Council	£135.00	£27.00	£162.00	Ground Maintenance

b.) Confirmation of direct debit payments to:-

	<b>Net</b>	<b>VAT</b>	<b>Gross</b>	
A&J Lighting Solutions Ltd	£17.12	£3.42	£20.54	Streetlight maintenance June 2025)

Clerk to email A&J for annual maintenance check and report.

**ACTION: Clerk**

c.) Bank Reconciliation – It was **RESOLVED** to appoint Cllr Katherine Palmer to confirm they have undertaken internal control to verify the bank reconciliation produced by the clerk for month of June 2025.

d.) To delegate authority to the Clerk to authorise and arrange for the payment of necessary expenses, including the Clerk's salary, during August 2025, in the event that no full council meeting is held. All payments will be made in accordance with the approved budget and with the agreement and signature of authorised signatories.

**25/125. Items from the councillors (NEXT AGENDA ITEMS ONLY)**

Pension Re-enrollment – Double Check

**25/126. Date of next meeting**

The next meeting is scheduled for Tuesday 19<sup>th</sup> August at 7:30pm in Langford & Ulting Village Hall however this may be subject to change.

**Close Meeting at 20:50**

Signed:

(Chairman) Date: