

LANGFORD & ULTING PARISH COUNCIL

Clerk to the Council – Theresa Trotzer Wilson
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MINUTES OF A MEETING OF LANGFORD & ULTING PARISH COUNCIL HELD ON
TUESDAY 20TH OCTOBER 2026 AT 7:30PM AT LANGFORD AND ULTING VILLAGE HALL.

Those Present:

Chair: Cllr. Allen

Vice Chair: Cllr. Magness

Councillors: Cllr. Clemo, Cllr. Palmer

Also in attendance:

Stuart Clarke – County Councillor, Mrs. Trotzer Wilson – Clerk

Public present: 0

MINUTES

26/78. CHAIRMAN'S WELCOME AND APOLOGIES FOR ABSENCE

Cllr. Allen welcomed those present and opened the meeting. No apologies for absence were received.

26/79. MINUTES OF THE PREVIOUS MEETING

The minutes of 15th September meeting, copies of which had been previously circulated to Members, were taken as read, were agreed and signed by the Chair.

26/80. DECLARATIONS OF INTEREST

No declarations declared.

26/81. COUNTY AND DISTRICT COUNCILLOR'S REPORT

Cllr. Stuart Clarke provided a report on the following matters:

- a.) Pothole Repairs: Reported a 60% increase in the volume of potholes currently being repaired.
- b.) Highways Online Reporting & Resolution Window: Clarified that reported highways issues, including potholes and all other general repairs, are subject to a 90-day resolution period from the date logged, by which time works should be completed.
- c.) Operation Vanguard: Advised that following a three-month trial, Operation Vanguard may be rolled out across additional districts and areas.
- d.) Highways & Planning Meeting: A meeting with Mark Webber (Highways) is to be arranged to discuss ongoing highways and planning concerns. Date and time to be confirmed.

26/82. PUBLIC QUESTION TIME (limited to 15 minutes if required)

No public present.

26/83. CLERKS REPORT

- a.) B1019 Speed Limit & Road Safety Update: The Clerk provided an update following the distribution of a historical timeline in September. It was noted that new Local Highway Panel applications remain paused by Essex County Council. The Clerk reported that the District Councillor has formally written to the Leader of Essex County Council regarding highway panel freezing, and that speed enforcement concerns on the B1019 are being raised at the upcoming Crime & Disorder Committee meeting with Essex Police. The Council noted the updates, with further operational developments to be reported as they arise. County Councillor Stuart Clarke will take the timeline to members at County Council and ask questions. Clerk

to forward the timeline and email Cllr. Clarke highlighting specific concerns regarding speeding.

ACTION: CLERK

- b.) EALC HR Conference: Attended by the Clerk on the 28th September. Reviewed and refreshed HR requirements and upcoming legal changes.
- c.) AGAR Portal Training: Booked onto free training on 1st March at 1pm with CouncilWise to help prepare for Online AGAR submissions.

26/84. CORRESPONDENCE

- a.) Village Hall: Key code changes and please remember to not leave the code visible when not in use.
- b.) Website: Email received from parishinbox.co.uk pointing out some emails were inconsistent on the website – links that were linking to an email were being directed to another. This has since been fixed.
- c.) Maldon Town Council: Email asking for permission for Mayor to wear regalia at Oval Park on 15th October.
- d.) Training opportunities: Various training opportunities available for Councillors. Contact Clerk via email for further information.
- e.) MDC: Free Christmas Parking Scheme returns to Maldon. 26/11, 03/12, 10/12, 17/12 (all from 2pm onwards) and 24/12 (all day) at town center car parks only – White Horse Lane, Butt Lane, High Street East, Friary Fields.

26/85. PLANNING MATTERS

No application were received between the date of the agenda and the date of the meeting.

- a.) Planning applications received:

26/00654/LDP - *Rosemead, Bumfords Lane, Ulting*

Claim for lawful development certificate for a proposed single storey rear extension.

26/00691/DD – *Mill Cottage, Maldon Road, Langford, CM9 4SS*

T5014 - Birch - Silver (*Betula pendula*) – Fell

26/00686/TCA – *Langford Waterworks Hatfield Road Langford Essex*

5012 Sycamore - Fell

5012 & 5013 Common Beech - Reduce crown by 4m in height and 2m in spread, target pruning back to live growth points.

5029 - Hybrid Black Poplar - Subject to a bat survey, monolith to 10 metres.

- b.) Planning decisions received:

26/00526/WTPO – *Church of All Saints, Crouchmans Farm Road, Ulting, CM9 6QU*
(TPO 06/23) T1 Ash - Re-application for consent to coppice the tree at 1.5m above ground level, in lieu of the previously approved 4m standing monolith. The entire main stem will be felled and retained in situ at ground level alongside the coppice stool.

APPROVED – 24th September 2026

26/00528/TCA – *Church of St. Giles, Langford, Maldon*

T1- Ash Tree – Fell

APPROVED

26/00411/DD - *The Croft, Maldon Road, Langford, Maldon, CM9 4SS*

TPO 03/21 T1 Sycamore - Fell (Dead)

APPROVED - 25 June 2026

- c.) For Information:

This item is a Discharge of Conditions (DET) notification and is provided for council information only. Maldon District Council does not invite formal parish consultation on condition compliance technicalities, and no response or decision is required by the Parish Council.

26/05106/DET – The Old Vicarage, Crouchmans Farm Road, Ulting, Maldon
 Compliance with conditions notification 26/00300/LBC (Removal of the existing conservatory and construction of a new orangery.) Condition 4 - Samples or high-quality photographs of the bricks. Condition 6 - Large-scale drawings of new windows and doors. Condition 7 - Section-drawing through the roof
Pending Consideration

26/00650/NMA – Southern Plot, Oval Park, Hatfield Road, Langford, Essex
 Application for non-material amendment following grant of Planning Permission 25/00868/VARM (Variation of conditions 2 (Plans), 13 (Parking), 24 (Cycle Parking) & 25 (Disabled Parking) and the removal of conditions 21 (Highway Works), 22 (Passenger Transport Services) & 23 (Traffic Regulation Order) on approved planning permission 22/00858/FULM (Erection of building for Sui Generis purposes, together with new estate road, car parking, service areas and landscaping.) and replace with a new condition to provide a free staff shuttle bus service.) Amendment sought: wording on condition 2 and 6 to enable updated site plan and Arboricultural statement.
APPROVED

26/86. TREE WORKS

- a.) An update on the works for the T1 Ash tree adjacent to Mill House was received. Cllr. Allen reported that the Diocesan were waiting to have proof of damage being caused by the neighbouring resident.
- b.) It was noted that the TPO application for the T1 Ash tree in Ulting was approved by Maldon District Council and the contractor informed. The remainder of the work is due to be carried out on Monday 9th November. Church Wardens have also been informed.

26/87. BANKING ARRANGEMENTS

An update on the banking arrangements with Unity Trust was received. The Clerk continues to wait to hear from Unity Trust while they work through their backlog. The Clerk phoned Unity Trust on the 8th October and was informed that the application is being progressed and an update should be available soon.

26/88. SSE ENERGY STREETLIGHT RENEWAL CONTRACT

It was noted that following a rate adjustment notified by the Clerk, a revised contract with an additional cost of £12 over 24 months was agreed and executed prior to further rate increases.

26/89. REMEMBRANCE DAY

Members considered any donation or council action ahead of Remembrance Day 2026. It was resolved that there would be no action due to Church services being carried out by Cllr. Allen already.

26/90. TRAINING

Training for the Councillors or Clerk was considered. The Clerk raised that she would like to attend a Clerks refresher course however the only date currently available is the 4th November for which the Clerk is unavailable.

26/91. FINANCE

- a) The summary finance report to 30 September 2026 was received and noted. No questions or comments.
- b) The following payments were authorised: -

Payee	Net	VAT	Gross	Description
Theresa Trotzer Wilson	£372.82	£1.00	£373.82	Staff Wages
Chelmsford Diocesan Board of Finance	£185.00	-	£185.00	Winter Newsletter x 250
TOTAL	£557.82	£1.00	£558.82	

- c) The following Direct Debits were confirmed: -

Payee	Net	VAT	Gross	Description
A&J Lighting Solutions Ltd	£17.12	£3.42	£20.54	Streetlight Maintenance
SSE Energy Supply	£61.09	£3.05	£64.14	Streetlight Power
TOTAL	£78.21	£6.47	£84.68	

- d) Bank Reconciliation – It was resolved to appoint Cllr. Palmer to confirm they have undertaken internal control to verify the bank reconciliation produced by the clerk for month of September 2026. Cllr. Palmer completed and signed the bank reconciliations.

26/92. Items from the councillors (NEXT AGENDA ITEMS ONLY)

Ash tree at Langford Church

Budget (1st draft)

26/93. Date of next meeting

17 November 2026 – 7.30pm – Village Hall

Close Meeting 20:17

Signed:

(Chairman) Date: