

MINUTES OF A MEETING OF LANGFORD & ULTING PARISH COUNCIL HELD ON TUESDAY
19th NOVEMBER 2019 AT LANGFORD & ULTING VILLAGE HALL.

Present: Councillors: Allen, Magness, Palmer and Ashby
In the Chair: Councillor Allen
Clerk: Jenny Clemo
Also present: 3 members of the public.

19/197. Apologies for absence

Apologies received from Cllr. Anfilogoff who was unwell.

19/198. Minutes of the previous meeting

The minutes of 22nd October 2019 having been previously circulated were taken as read, agreed and signed by the Chairman.

19/199. Declarations of Interest

None declared.

19/200. Matters for information from previous meetings

Request for Environmental Impact Assessment Screening Opinion for a hybrid application comprising erection of circa 10,600sqm B1/B2 business park extension with associated surface parking together with circa 60 residential units with associated open space, access and landscaping at Oval Park was noted.

19/193. Local Electricity Bill – Clerk had received template response but was requested to send support after the General Election.

19/194. Meeting Dates – 2020 – Councillors agreed to change the February meeting date to the 11th as the village hall will be closed week commencing 17th February for maintenance.

19/201. District Councillor's report

No report received.

19/202. Public Question Time (limited to 15 minutes if required).

- Accident outside Baytree Cottages, Hatfield Road, Ulting – Resident asked whether the Parish Council would ask Highways to provide chevrons to direct vehicles round the bend.

19/203. Planning Matters

a) Planning application received.

TCA/MAL/19/01111 - T1 Scots Pine (adjacent to 1 Ulting Lane) - Remove split limb. T2 Scots Pine (adjacent to 2 Ulting Lane) - Crown reduce overhang back from garden of 2 Ulting Lane by 1.5m. Land Adjacent To 1-2 Ulting Lane, Langford was noted.

b) Planning decisions received.

OUT/MAL/19/00741 - Part outline/part detailed (hybrid) application for mixed use development including:

- Residential development (Use Class C3) for up to 1138 dwellings including 30% as affordable housing (Outline)
- Residential Care for up to 120 beds (Use Class C2) (Outline)
- "Neighbourhood" uses which may include retail, commercial, and community uses (Use Classes A1 and/or A2 and/or A3 and/or A4 and/or A5 and/or D1a and/or D1b) (Outline)
- Primary school and early years childcare facility (Use Class D1c) (Outline)
- A relief road between Broad Street Green Road and Langford Road (Detailed element)
- Formal and informal open space (including any associated sports pavilion/clubhouse) (Use Class D2e) (Outline);

(vii) Construction of initial gas and electricity sub-stations (Detailed); and
(viii) All associated amenity space, landscaping, parking, servicing, utilities (other than as listed in item (vii) above), footpath and cycle links, on-site drainage, and infrastructure works (Outline). Land At Broad Street Green Road And Langford Road And Maypole Road, Great Totham was approved.

COUPA/MAL/19/00948 - Application for notification for prior approval for a proposed change of use of agricultural building to a dwelling house (Class C3), and for associated operational development. The Stables, Witham Road, Langford was refused.

FUL/MAL/19/00737 - Partial conversion and rebuilding of existing disused farm buildings for the creation of 4 no. dwelling houses and 1 no. commercial unit. Outbuildings Stock Hall Farm, Hatfield Road, Ulting was refused.

c) Appeal decision received.

OUT/MAL/15/00419 (Appeal Ref: APP/X1545/W/19/3230267) - Part outline/part detailed (hybrid) application for mixed use development including:

(i) Residential development (Use Class C3) for up to 1138 dwellings including 30% as affordable housing (Outline)

(ii) Residential Care for up to 120 beds (Use Class C2) (Outline)

(iii) "Neighbourhood" uses which may include retail, commercial, and community uses (Use Classes A1 and/or A2 and/or A3 and/or A4 and/or A5 and/or D1a and/or D1b) (Outline)

(iv) Primary school and early years childcare facility (Use Class D1c) (Outline)

(v) A relief road between Broad Street Green Road and Langford Road (Detailed element)

(vi) Formal and informal open space (including any associated sports pavilion/clubhouse) (Use Class D2e) (Outline);

(vii) Construction of initial gas and electricity sub-stations (Detailed); and

(viii) All associated amenity space, landscaping, parking, servicing, utilities (other than as listed in item (vii) above), footpath and cycle links, on-site drainage, and infrastructure works (Outline). Land At Broad Street Green Road And Langford Road And Maypole Road, Great Totham was allowed

19/204. **Correspondence**

a) Freedom of Information requests received regarding Looked after Children and School Patrol Officers. Clerk had responded.

b) Notification of revocation of Supplementary Planning Documents which do not comply with local and national policy by Maldon District Council was noted.

c) Hoe Mill bridge – Several updates had been received from Highways. A temporary width restriction and traffic lights to be installed until the necessary works are included in Highways budget. For up to date information please see: <https://www.essexhighways.org/transport-and-roads/highway-schemes-and-developments/highway-schemes/ho-mill-bridge-woodham-walter.aspx>

d) Superfast Essex Countywide Parish Engagement Event – To be held 28th November commencing 6.30pm at Anglia Ruskin University. Cllr. Magness to attend.

e) Maldon District Council – Information about new website had been received. See <https://www.maldon.gov.uk/site/>

f) Happy to chat benches – See: <https://www.bbc.co.uk/news/uk-wales-50000204> Clerk to suggest bench at the Village Hall.

g) Neighbourhood Plan Coffee Morning, 5th December, 10.00am to 1.00pm, at Highwood Village Hall – Invitation was noted.

h) Pre-Election Purdah – Cllrs were advised that Local Government Association guidance can be found at:

https://www.local.gov.uk/sites/default/files/documents/9.131%20Purdah%20guidance%20update_08.pdf

i) Rough Sleepers – A request for the number of people rough sleeping in the Parish from 10.00pm on 27th November until 6.00am on 28th November 2019 had been received from Maldon District Council.

19/205. Finance

a) The following payment was authorised:-

	Net	VAT	Gross	
Mrs J Clemo	£73.77	£0.83	£74.60	Neighbourhood Plan postage/printing/envelopes

b) The following direct debit payments were confirmed:-

	Net	VAT	Gross	
SSE	£4.32	£0.21	£4.53	Streetlight electricity (October 2019)
SSE	£32.97	£1.64	£34.61	Streetlight electricity (October 2019)
A&J Lighting Solutions Ltd	£17.12	£3.42	£20.54	Streetlight maintenance (November 2019)
Information Commissioner	£35.00		£35.00	Data Protection Fee

c) The following payment was ratified:-

	Net	VAT	Gross	
Lavenham Press	£315.00		£315.00	Newsletter No 25

d) Bank Reconciliation - Cllr Palmer confirmed that she had undertaken internal control to verify bank reconciliation produced by the clerk for month of October 2019.

e) Income and Expenditure – The quarterly finance report showing actual spend against budget for the period 1st April to 30th September 2019 was noted.

19/206. Essex Infonet website

a) EALC website information – an updated list had been received. (Email forwarded to councillors prior to meeting)

b) Clerk had spoken to other clerks at the Parish Clerk's Forum. Options being explored by other parishes included new website (approximate cost £5-7,000), DIY website using WordPress (would require webhosting and a domain name which both have an annual cost) and assistance from resident with IT background (approximate cost £1,700). The clerk had looked at the free BT Community Web Kit but this does not have an SSL certificate.

c) It was agreed that the clerk would find out more about the webhost used by Woodham Walter Parish Council.

19/207. Neighbourhood Plan

a) It was noted that the Regulation 14 consultation had commenced 5th November and will end at 5pm, 16th December 2019.

b) The clerk had notified all statutory consultees and interested parties by email or post as required. Letters had been delivered to all residents, landowners and businesses in the Parish. Maldon District Council had also been notified as required.

19/208. Community Orchard

a) Clerk had confirmed that the Parish Council wanted to go ahead with an information board.

b) Councillors agreed that the photographs should be deferred to the Spring when the trees are in blossom.

19/209. Affordable Housing

Councillors agreed that the Parish Council should restart discussions and decide which Housing Association to work with.

19/210. Essex County Fire and Rescue Service

Public consultation to help to develop an Integrated Risk Management Plan. Clerk to respond by 13th December 2019, please see: www.essex-fire.gov.uk/irmp

19/211. Essex Highways User Survey

Public consultation to allow respondents to offer their view on the priorities and satisfaction levels associated with the specific services provided by Essex Highways. Clerk to respond by 13th December 2019, see: <https://consultations.essex.gov.uk/essex-highways/54f84d5d/>

19/212. A12 Widening Scheme

a) Preferred Route announcement for junctions 19 to 23 was discussed. Clerk to comment as the closure of all Hatfield Peverel junctions would not relieve traffic through Langford and Ulting particularly, Witham Road, Maypole Road and Spring Lane. See:

https://highwaysengland.citizenspace.com/he/a12-chelmsford-to-a120-widening-scheme-23-to-25/supporting_documents/BED19_0170%20A12%20Chelmsford%20to%20A120%20Junctions%201923%20PRA%20LR.PDF

b) Junctions 23 to 25 Consultation – Councillors were asked to provide comments to the clerk by 28th November 2019. Please see: <https://highwaysengland.citizenspace.com/he/a12-chelmsford-to-a120-widening-scheme-23-to-25/>

19/213. Councillor Email addresses

The clerk drew to councillor's attention the Data Protection requirements for Parish Councils.

See: <https://ico.org.uk/for-organisations/in-your-sector/local-government/local-gov-gdpr-faqs/>

The clerk advised councillors to delete emails relating to the Parish Council from their personal email accounts.

19/214. Items from the councillors (NEXT AGENDA ITEMS ONLY)

a) Dog bin at end of permissive path.

b) Items for inclusion in Budget 2020/21

19/215. Date of next meeting

The next meeting will be held on Tuesday 17th December 2019 at Langford & Ulting Village Hall.

The meeting closed at 9.20pm.

Signed:

(Chairman)

Date: